

EXHIBIT Y

**HFD Special Bulletin No. 127,
HOU00146988-89**

SPECIAL BULLETIN

HOUSTON FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

STATION OFFICER:

A. _____ B. _____ C. _____ D. _____

AUGUST 20, 2010

SPECIAL BULLETIN NO. 127

TO: ALL OFFICERS AND MEMBERS

SUBJECT: EEO: UNDERSTANDING YOUR RIGHTS AND RESPONSIBILITIES

The Human Resources Department will be conducting a class titled EEO: Understanding Your Rights and Responsibilities. Classes will begin in September and continue until all Emergency Operations, Special Operations, and Support Areas are complete.

The class is three hours in length and will be given as a morning and afternoon class. The morning class will be from 0900 hours to 1200 hours. Afternoon classes will be from 1330 hours to 1630 hours. Districts will be split, so that half of the district will receive the class in the morning and half of the district will receive the class in the afternoon.

Rescue Operations Stations shall attend class with their respective Suppression Station.

Station Captains will be responsible for entering this class for credit.

- Course code: HR0009
- Credit hours: 3 hours

ALL UNITS are out of service for this class.

Please direct any questions pertaining to this class to Wanda Andrews, Human Resources Manager, at (713) 495-7965.



Rick Flanagan
Acting Fire Chief

Attachment: EEO: Understanding Your Rights and Responsibilities – September 2010
Schedule

**EEO: UNDERSTANDING YOUR RIGHTS AND RESPONSIBILITIES
SEPTEMBER SCHEDULE**

Date	Shift	Time	Stations	Class Location	Time	Stations	Class Location
9/8/10	C	0900-1200	4, 50, 67	4	1330-1630	66, 96	96
9/9/10	D	0900-1200	4, 50, 67	4	1330-1630	66, 96	96
9/14/10	C	0900-1200	5, 77	5	1330-1630	38, 49	38
9/15/10	D	0900-1200	5, 77	5	1330-1630	38, 49	38
9/16/10	C	0900-1200	6, 11, 15	6	1330-1630	16, 62	16
9/21/10	B	0900-1200	4, 50, 67	4	1330-1630	66, 96	96
9/22/10	C	0900-1200	7, 8, 508	8	1330-1630	17, 25	17
9/23/10	D	0900-1200	6, 11, 15	6	1330-1630	16, 62	16
9/28/10	A	0900-1200	4, 50, 67	4	1330-1630	66, 96	96
9/29/10	B	0900-1200	6, 11, 15	6	1330-1630	16, 62	16
9/30/10	C	0900-1200	9, 19	19	1330-1630	12, 27	27